

**Village of Sherman –Regular Board Meeting**  
**Village Office-111 Mill St**  
**August 2<sup>nd</sup>, 2017**

Members: Deputy Mayor Gratto, Trustees: Reyda and Higginbotham  
 Others Present: Jay Irwin, Doug Crane, Clerk Ramm, Janet Dawley, Rick Ayers, Colleen Meeder,  
 Carol Chase, Brian Bates, Carol Hay and Kirk Ayers  
 Apologies: Trustee Fisher

Deputy Mayor Gratto called the meeting to order at 7:00 pm and offered the guests and members of the public an opportunity to address the Board.

Carol Hay, representing the Sherman Historical Society (SHS), explained that they were trying to make improvements, sort out inventory and tidy up the museum. She thanked Mr. Crane for his assistance in weeding out several plants that the county historian said they no longer needed to keep. Their issue is that their lawn mower keeps needing costly repairs, so the SHS was wondering if the Village could include the museum's grounds when mowing around the village so that the SHS didn't need to maintain the lawn mower or rely on volunteers. Mr. Crane didn't see any problems and agreed to keep the museum mowed.

Mrs. Hay added that the SHS had no heated storage space to store their documents over the winters. Mr. Crane said he could store up to ten boxes and Mr. Irwin stated that the WWTP had space as well. She would call Mr. Crane when the documents were boxed and ready.

**RESOLUTION #1:** On motion made by Trustee Reyda and seconded by Trustee Higginbotham to accept the July 5<sup>th</sup>, 2017 board meeting minutes as submitted.

AYES: All

NAYES: 0

**JAY IRWIN:**

- **GRANTS:** Both the Community Block Development Grant (for the collection system) and Pre Planning Grant (for the Engineering Report) applications have been submitted, but we won't hear anything until December.
- **INFLOW & INFILTRATION SITUATION:** Mr. Irwin explained that he needs to locate and map every manhole in the village and determine where the problem areas are. He has contacted South and Center Chautauqua Lake Sewer District who has the necessary equipment which we're hoping to utilize in order to map the manholes and pinpoint all the problems. Matt Zarbo has a spreadsheet to facilitate this mapping process. The plan is to do this ourselves before designing and installing the new system as it will save a lot of time and money.
- **DIP SYSTEM:** Although the Direct Inline Pumping System only has three systems in the USA, it's widely used in Europe. Mark Koester, from Koester Associates, wants to be the distributor in the US and may help us install the system as the first DIP system in New York. The DIP system will be just over \$63,000 and we're still looking for funding, but will hold off and see what Koester Associates can offer.

**DOUG CRANE:**

- **STREETS:** Mr. Crane said that because of time constraints laying the black top would unfortunately have to wait until after Sherman Day.
- **WATER:** As you can see from the invoices, all the new pipes have come in, but the Chautauqua County DPW will reimburse us for all the pipes and fittings used in their new DPW building.
- **USDA:** Mr. Crane met with Thomas Becker from the USDA for the inspection of the loader. The only recommendation Mr. Becker made was that we assign a designated handicap parking space, which Mr. Crane will address. Everything else is compliant.
- **PARKING LOT:** The Community Church has the parking lot on the west side of Church Street which the Village has always maintained and plowed in the winter, in exchange for it being public parking. The Community Church is looking for a written agreement confirming this. In response to the question of this being a point of contention with the other churches, Mr. Crane disagreed because he also plows the parking lots of the Baptist Church and the Catholic Church (which uses the Fire Hall's parking), and even the Assemblies of God's parking when needed. The Village doesn't maintain the other parking lots, just the plowing. Clerk Ramm read the letter from the Community Church which states that they have made significant improvements and Mr. Crane added that it needs to be resealed before winter at a cost of roughly \$2500. The Board agreed to draft a letter for the Community Church.

**RESOLUTION #2:** On motion made by Trustee Higginbotham and seconded by Trustee Reyda to approve Voucher #7 submitted for \$59,186.46 for July 2017.

AYES: 3 Higginbotham, Reyda, Gratto

NAYES: 0

**CLERK**

Checking Account (08/02/2017) - \$191,613.74

CD Balance (06/13/2017) - \$133,555.30

- **PALLET COMPANY:** Clerk Ramm read the letter from Mr. Neil Miller stating his intention to start assembling pallets at his place of residence at 154 Kipp Street. Mr. Crane stated that the property is zoned Residential 2 and then proceeded to read the relevant 'use by right' listed in the Sherman zoning ordinance. It was determined that Mr. Miller is within his rights at this time. Trustee Reyda mentioned hearing about Mr. Miller burying a fridge in his backyard. Mr. Crane said that he had been to the property and had not seen evidence of it. Mr. Crane had spoken to Mr. Miller about his fence and would speak to him again regarding the alleged fridge being buried. At this time Mr. Miller is only required to apply for a work permit from the County. The Clerk would speak to Mr. Miller.
- **VILLAGE BOUNDARY:** Jim Caflisch requested a letter from the Board accepting the proposed map with the corrected Village boundaries. The map will be available in the Village Office for the public to view.
- **VILLAGE COMMONS:** Clerk Ramm read Christy Paul's letter to the Board requesting permission and assistance to beautify the Village Commons. The flower beds are high maintenance and she suggested replacing them, except for the center bed honoring Esther Hamilton, with small trees. The Stanley Hose Auxiliary offered to purchase the trees but

the Village would need to supply manpower and machinery. Their goal is to have this completed by the end of September 2017. Mrs. Hay said that the Historical Society would agree that the flower beds were a lot of work, and offered the Historical Society's assistance to beautify the commons.

- **SPECTRUM:** Attorney Peter Clark is requesting that the Village of Sherman, along with eight other communities, adopt the same franchise agreement with Spectrum Cable (formerly Time Warner Cable) to obtain funding to update the public access channel, Access Channel 5. All Mr. Clark's legal expenses will be covered by Mayville.

**RESOLUTION #3** On motion made by Trustee Reyda and seconded by Trustee Higginbotham to support the endeavor to change the franchise agreement with Spectrum Cable to include some funding for upgrades for Access Channel 5.

AYES: 3 Reyda, Higginbotham, Gratto

NAYES: 0

**NEW BUSINESS:**

**ROOSTER COMPLAINT:** Complaints have been made about a rooster on the corner of Park and East Streets. Village ordinance states that farm animals are only allowed for personal use. C.E.O. Jeff Messenger had been informed and would need to keep an eye on the property since other issues have also been reported.

**EMPLOYEE HANDBOOK:** Trustee Higginbotham revisited the issue of the out of date handbook. It was decided that the employees would revise the last version of the handbook and make any corrections or updates, and then the Board would consider the updates.

**DEPUTY CLERK:** The benefits of having a deputy clerk were discussed, as well as the disadvantages of not having someone in the office when the Clerk is away. Trustee Higginbotham was mostly concerned with closing the office for periods of a week or longer. Clerk Ramm was to investigate which Deputy Clerks were part-time and see if any of them would be interested in additional days here.

**RESOLUTION #4** On motion made by Trustee Gratto and seconded by Trustee Reyda to move into executive session and discuss a personnel issue at 8:11 PM.

AYES: 3 Gratto, Higginbotham, Reyda

NAYES: 0

**RESOLUTION #5** On motion made by Trustee Higginbotham and seconded by Trustee Fisher to adjourn the meeting at 9:21 PM.

AYES: 3 Higginbotham, Reyda, Gratto

NAYES: 0

Respectfully submitted,  
Jeanette Ramm  
Clerk/Treasurer