

**Village of Sherman – Special Board Meeting**  
**Village Office-111 Mill St**  
**February 15<sup>th</sup>, 2018**

Members: Mayor Meeder Trustees: Higginbotham, Reyda and Ayers  
 Others Present: Jay Irwin *by conference call*  
 Apologies: Trustee Gratto

Mayor Meeder called the meeting to order at 6:00 pm and lead everyone in the pledge of allegiance.

**RFP - WWTP / SEWER ENGINEERING STUDY:** RFP's were received from B&L (Barton & Loguidice) and EDR (Environmental Design & Research of Syracuse). After thorough review of the two submissions, Chief Operator Jay Irwin went over the key differences between the proposals. Some of the determining factors were: the firms' understanding of the likely village inflow issues that need to be addressed, the number of hours dedicated to the project, and the cost per hour attributed to that time. It was determined B&L is the firm whose proposal the village would accept.

**MAYOR MEEDER:**

- **CHAMBER OF COMMERCE:** The chamber gifted six safety signs to the village to deter the use of bikes and skateboards on sidewalks on parts of Main and Miller Streets.
- **CODE ENFORCEMENT / ORDINANCES:** The chamber expressed the need to expand the no-bicycling on sidewalk ordinance on Main to Willard St, and add the prohibition of skateboards to the ordinance. C.E.O. Lane Chase pointed out that we need to consider adopting new local laws in preparation for increased interest in solar energy. In regards to the multiple projects C.E.O. Jeff Messenger is working on, the board desires for him to pursue refining the issues of trash and trailer storage, as well as drafting language to be adopted regarding the control or containment of poultry within the village. Mayor Meeder expressed the need to coordinate any and all proposed ordinance / local law changes at one time so that the public can be properly educated on the issues prior to any formal adoption.
- **UTILITIES IN ARREARS:** The clerk is making progress on the accounts previously reviewed on 2/7/2018.
- **BUDGET/FINANCIALS:** The trustees reviewed the first draft of the 2018-2019 water & sewer budgets.
- **EMPLOYEES:** Discussion of laws and policies regarding hours and pay ensued.
- **STANLEY HOSE CO.:** The board reviewed the historical data of municipal fire contracts. Fire Chief Oehlbeck alerted the board to upcoming repairs needed for the village owned engine, which Mayor Meeder indicated there are funds allocated for that purpose.
- **HANDOUTS:** 'Confidentiality' from NYCOM's Chapter 12 on Municipal Ethics.
- **ACCELA / KVS SOFTWARE:** Mayor Meeder expressed the likely need to continue the full Accela contract for one more year (except the 'budget preparation' component), in the event we would need to access the old G/L, A/P, and Payroll functions during the audit /review of the previous years; approx. \$3,000 to be paid before March 1<sup>st</sup>.

