

REGULAR BOARD MEETING:

DEPARTMENTAL REPORTS FROM CHIEF OPERATOR

In Mr. Irwin's absence, Mayor Meeder gave the departmental updates:

SEWER

- The job opening to replace Matt Swanz will be placed on Indeed.
- Currently the main public works building is being cleaned by seasonal help to prepare the building for the epoxy on the walls and floors.
- They are investigating a possible leak in the roof.

WATER

- No issues.

STREETS

- The additional street lights have been installed and are operational along the I-86 off ramp on Route 76.

CAPITAL PROJECT UPDATES

STORMWATER

- Our Streets Superintendent is meeting with NYSDOT and B&L regarding the engineering plans. If we are delayed while waiting for the DOT, we may need additional change orders in the future.
- There is a list of pre-bid requirements being worked on because we need to be going out to bid in early February in order to meet the CDBG May deadline.

SEWER

- This meeting includes closing out the contractor agreements and hopefully the final Form E change order form.
- The change order includes adding motors for the overhead door, a heater for the gate lock, and a skid steer for solids handling. We are waiting for updated quotes for the skid steer.

WATER

- After the approval of the NYSEFC close out of short-term to long-term financing for the Capital Project of the Drinking Water Improvement Project (RES 2024-01-03.1), the mayor presented the final debt schedule to the trustees.
- Mr. Irwin and Mr. Crane are investigating an insulation issue at the Treatment Building.

OTHER PROJECT UPDATES

NYMS AWARD – The awning part of the project is complete, and the individual projects have begun. These projects must be complete by September 2024.

CCPEG/CREDC Award of \$25,000 – earlier this month the Final Report Summary was sent closing out this award supporting the NYMS Walkway Awning Project.

EV CHARGING STATIONS – we are currently remitting documents to NYSDEC for the rebate. The \$215,000 bond payment is due on the first of March. Without immediate reimbursement from NYS, we’ll need to prepare to renew the \$215,000 bond.

COMMITTEE & AGENCY UPDATES

Solar Project Status – SL Sherman is nearly ready for the interconnection. SL Sherman II has further engineering required as well as the installation of poles/lines by National Grid.

Edmunds Park Committee – Parkitects Inc. are meeting with the Streets Superintendent regarding the placement of the new playground which is planned to begin installation the week of Apr 8th.

Chamber of Commerce – next meeting is scheduled for 02/07/24 at 9am in the Village Office.

PUBLIC PARTICIPATION

Heather Ramsey asked the Board what they could do to help reverse the fees she received for operating without a permit for her mobile food truck and for operating without the property owner’s permission. Mrs. Ramsey said she has done this for many years and never needed a permit before. She also said she spoke to many others who apparently felt she should have received a warning. The trustees explained that the Village Board complied with NYS regulations by instituting the Local Law 4 Of 2022 regarding Mobile Food Vendors. The Village Board adopts the laws, and the code enforcement officer enforces the laws. If she wishes to contest this she must apply to be heard before the Zoning Board of Appeals. The clerk will send Heather information about how to have her appeal heard before the ZBA and when their next meeting is scheduled.

FINANCIAL REPORTS FROM CLERK-TREASURER:

General Checking Account: Balance (01/10/2024) is \$21,363.17 & book balance (\$64,699.29)
T&A Account: Balance of \$3,373.95 & book balance \$1,265.71
NYS Fund Bank Account: Balance (01/10/2024) is \$16,316.50 & book balance \$14,130.50
Sewer Project Bank Account: Balance (01/10/2024) is \$287,234.23 & book balance (\$108,259.93)
Water Project Bank Account: Balance (01/10/2024) is \$63,563.36 & book balance \$3,290.69
Parks Fund Account: Balance (01/10/2024) is \$81,310.15 & book balance \$32,424.61
Stormwater Fund Account: Balance (01/10/2024) is \$23.12
Climate Smart Account: Balance (01/10/2024) is \$7,777.91
Debt Service Account: \$43.83
Reserve Account: \$13,865.57
CD Account: Balance (01/10/2024) is \$0
CD Transfer: N/A
Account Adjustments: N/A
Receipts: Total \$60,269.53

RES 2024-01-10.4: VOUCHER #8 2024

Motion to accept Voucher #8 for \$266,651.21 for December 2023, of which \$32,127 is from the NYS Special Fund, \$109,818.85 is from the Sewer Project Fund, \$57,437.67 is from the Water Project Fund, \$2,799.84 is from the Parks Fund, \$0 is from the Stormwater Project Fund, and \$0 is from the Climate Smart/Economic Development Fund.

Moved by Trustee Crane Seconded by Trustee Sanders
Ayes: 4 Nays: 0 Carried

OLD BUSINESS:

There was no old business discussed.

NEW BUSINESS:

RES 2024-01-10.5: WWTP CHANGE ORDER #7 – CONTRACT 1A - GENERAL

Motion to approve and authorize the mayor to sign the seventh Change Order for the Wastewater Treatment Plant Improvement Project with H&K Services, the general contractor, with the removal of remaining unused Contingency Allowances and \$38,185.00 decrease in contract price.

Moved by Trustee Sanders Seconded by Trustee Emory

Ayes: 4 Nays: 0 Carried

RES 2024-01-10.6: WWTP CHANGE ORDER #6 – CONTRACT 1B - ELECTRICAL

Motion to approve and authorize the mayor to sign the sixth Change Order for the Wastewater Treatment Plant Improvement Project with BECC Electric, the electrical contractor, with the removal of remaining unused Contingency Allowances and \$9,519.17 decrease in contract price.

Moved by Trustee Emory Seconded by Trustee Crane

Ayes: 4 Nays: 0 Carried

RES 2024-01-10.7: WWTP CHANGE ORDER #5 – CONTRACT 1C - MECHANICAL

Motion to approve and authorize the mayor to sign the fifth Change Order for the Wastewater Treatment Plant Improvement Project with Allied Mechanical, the mechanical contractor, with the removal of remaining unused Contingency Allowances and \$978.00 decrease in contract price.

Moved by Trustee Crane Seconded by Trustee Sanders

Ayes: 4 Nays: 0 Carried

RES 2024-01-10.8: e&b2 AMENDMENT #3 FOR WWTP RESIDENT INSPECTOR

Motion to approve Amendment No. 3 to the agreement between the Village of Sherman and e&b Squared for the professional services for the WWTP resident inspector originally dated February 2, 2022, and approve and authorize the mayor to sign the agreement. This amendment is for the removal of remaining unused services and \$3,120.00 decrease in contract price.

Moved by Trustee Sanders Seconded by Trustee Emory

Ayes: 4 Nays: 0 Carried

RES 2024-01-10.9: WWTP REVISION OF FORM E #13

At a Meeting of the Village of Sherman, Chautauqua County, New York, held at the Village Hall, in Sherman, New York, on the 10th day of January, 2024, at 6:00 o'clock p.m., the following resolution was offered by Trustee Emory who moved its adoption, seconded by Trustee Crane, to-wit:

RESOLUTION OF THE VILLAGE BOARD, VILLAGE OF SHERMAN, CHAUTAUQUA COUNTY, NEW YORK, accepting Revisions to the “Village of Sherman Wastewater Treatment Plant Improvements Project”, Capital Project as administered through USDA Rural Development. The Village Board hereby modifies the following Administrative and Construction budget items to the upcoming Form E #13:

- A.1** Legal to be decreased by \$2,725.00
- A.5** Bookkeeping to be decreased by \$1,000.00
- A.7** Single Audit to be decreased by \$8,375.00
- A.8** Miscellaneous to be decreased by \$224.47

- B.2.a** Resident Inspector to be decreased by \$3,120.00
- C.1.a** Contract 1A – H&K Services to be decreased by \$38,185.00
- C.1.b** Contract 1B – BECC Electric to be decreased by \$9,519.17
- C.1.c** Contract 1C – Allied Mechanical to be decreased by \$978.00
- C.2.a** Screw Press to be decreased by \$613.45
- C.2.c** Three Phase Service – National Grid to be decreased by \$0.54
- D.1** Contingency to be decreased by \$15,235.00 (\$79,975.63)

And

- A.3** Net Interest to be increased by \$880.40
- A.6** Land to be increased by \$3,022.27
- C.2.f** Bobcat – skid steer to be increased by \$68,112.96
- C.2.g** Overhead Door Motors to be increased by \$5,710.00
- C.2.h** Gate Operator Accessories to be increased by \$2,250.00 \$79,975.63

The reason for these modifications is to update the allocation of costs associated with the project and account for the unspent budget line items, reallocating funds to necessary change orders including the addition of the gate lock heater, plug in loop detector, the motors for the overhead doors, and the skid steer for solids handling.

THIS BUDGETARY MODIFICATION RESULTED IN NO CHANGE TO THE TOTAL BUDGET.

WHEREAS, the Village of Sherman, Village Board has reviewed the Form E Capital Outlay Budget category and,

WHEREFORE, the foregoing Resolution was put to a vote of the members of the Village Board of the Village on January 10, 2024, the result of which vote was as follows:

- | | |
|----------------------------|---------------|
| Colleen Meeder, Mayor | <u>Aye</u> |
| Ryan Sanders, Deputy Mayor | <u>Aye</u> |
| Dennis Watson, Trustee | <u>Absent</u> |
| Gary Emory, Trustee | <u>Aye</u> |
| Danielle Crane, Trustee | <u>Aye</u> |

The foregoing resolution was thereupon declared duly adopted this 10th day of January 10, 2024.

Moved by Trustee Emory	Seconded by Trustee Crane
Ayes: 4 Nays: 0	Carried

RES 2024-01-10.10: COMMUNITY CONNECTIONS FL, NY - DONATION

Motion to approve the donation to Community Connections of Findley Lake, NY that serves the retirement age community, in the amount of \$250.00.

Moved by Trustee Crane	Seconded by Trustee Sanders
Ayes: 4 Nays: 0	Carried

RES 2024-01-10.11: IRS MILEAGE RATE

Motion to approve and authorize the clerk-treasurer to account for travel using the 2024 IRS Mileage Rate set at 67 cents per mile.

Moved by Trustee Emory	Seconded by Trustee Crane
Ayes: 4 Nays: 0	Carried

Motion to move into Executive Session at 6:55p.m. to discuss legal and contractual issues, with no action to be taken following the executive session.
Moved by Trustee Sanders Seconded by Trustee Emory
Ayes: 4 Nays: 0 Carried

Returned to the regular meeting at 7:27pm.

Motion to adjourn the meeting at 7:28pm.
Moved by Trustee Emory Seconded by Trustee Sanders
Ayes: 4 Nays: 0 Carried

Respectfully submitted,
Jeanette Ramm
Clerk-Treasurer

Next Meeting: Regular Meeting February 14, 2024 at 6pm.