

VILLAGE OF SHERMAN

MINUTES OF THE SPECIAL BOARD MEETING

Tuesday, July 23, 2024, at 6:45am

Mayor Meeder called the meeting to order at 6:47am and led everyone in the pledge of allegiance. Board members Colleen Meeder, Ryan Sanders, Dennis Watson, Gary Emory and Danielle Crane were in attendance.

RES 2024-07-23.1a: NYSDEC CLIMATE SMART COMMUNITIES 2024 CFA APPLICATION

Motion to approve and authorize the mayor to apply to the CSC Grant Program for the Stormwater ‘upper basin’ phase of the project with a request not to exceed \$1,850,000, with the Village’s match not to exceed \$516,000, (which includes the previously committed \$150,000 in technical services), for a total Sherman Stormwater Management and Flood Resiliency Project cost not to exceed \$2,300,000. The Village’s commitment of \$516,000 includes the previously authorized \$150,000 in services for engineering through final design, surveying and permits; the Village is budgeting for construction with \$100,000 to be contributed directly from the Village’s general fund operations through staff and use of equipment; \$266,000 which would be financed by the USDA RD loan; in-kind services, shared services, donations and volunteer hours (at the value of minimum wage) are all acceptable/eligible contributions towards matching funds under the Climate Smart Communities Grant. Three sub-components have been prioritized accordingly: 1) Nature Center Pond Retrofit - “Nature Conservancy Pond Expansion”, 2) “Diversion Pipe” - Miller Street conveyance to the Nature Center, and 3) “Sherman-Ripley Road Pond” (alleviating stormwater flooding between Kipp & Church Streets). Therefore, the Village of Sherman resolves the following:

RES 2024-07-23.1b: NYSDEC CLIMATE SMART COMMUNITIES 2024 CFA APPLICATION

RESOLUTION AUTHORIZING APPLICATION FOR A NEW YORK STATE CLIMATE SMART COMMUNITIES GRANT

WHEREAS, the Village of Sherman hereby requests financial assistance from the New York State Climate Smart Communities Grant Program pursuant to Environmental Conservation Law Article 54, Title 15; and

WHEREAS, the Village of Sherman certifies that it has identified \$366,000 of matching funds from the General Fund, in-kind services, donations, volunteers, shared services and cofounding from USDA RD in long-term financing pursuant to the requirements of Environmental Conservation Law Article 54 Title 15.

NOW THEREFORE BE IT RESOLVED, that the Village of Sherman hereby authorizes Colleen Meeder, Mayor of the Village of Sherman, to act on its behalf in submittal of an application through the Consolidated Funding Application for \$1,464,000 to be used for the Sherman Stormwater Management and Flood Resiliency Project.

WHEREFORE, the foregoing Resolution was put to a vote of the members of the Board of Trustees of the Village of Sherman by a motion from Trustee Crane and seconded by Trustee Emory on July 24, 2024 the result of which vote was as follows:

Colleen Meeder, Mayor	<u>Aye</u>
Ryan Sanders, Deputy Mayor	<u>Aye</u>
Dennis Watson, Trustee	<u>Aye</u>
Gary Emory, Trustee	<u>Aye</u>
Danielle Crane, Trustee	<u>Aye</u>

The foregoing resolution was thereupon declared duly adopted this 23rd day of July 2024.

RES 2024-07-23.2: STORMWATER BUDGET REVISION OF FORM E #1

At a Meeting of the Village of Sherman, Chautauqua County, New York, held at the Village Hall, in Sherman, New York, on the 23rd day of July, 2024, at 6:45 a.m., the following resolution was offered by Trustee Watson who moved its adoption, seconded by Trustee Sanders to-wit:

RESOLUTION OF THE VILLAGE BOARD, VILLAGE OF SHERMAN, CHAUTAUQUA COUNTY, NEW YORK, accepting Revisions to the “Village of Sherman Stormwater Infrastructure Improvements Project”, Capital Project as administered through USDA Rural Development. The Village Board hereby modifies the following Administrative and Construction budget items to the upcoming Form E #1:

<u>A.8</u>	Miscellaneous to be decreased by \$3,600.00	(\$3,600.00)
	And	
<u>B.4b</u>	Archaeological Services to be increased by \$3,600.00	\$3,600.00

The reason for these modifications is to update the allocation of costs associated with the project and account for the direct expense for the Technical Services of Mark W. Ewing of Archaeological Consulting Experts, LLC who provided the review of the area involving the Main Street Stormwater proposed construction as required by Dr. Joe Stahlman, of the Tribal Historic Preservation Office; and therefore adding a budget line item for reallocating miscellaneous funds to the Archaeological Services.

THIS BUDGETARY MODIFICATION RESULTED IN NO CHANGE TO THE TOTAL BUDGET.

WHEREAS, the Village of Sherman, Village Board has reviewed the Form E Capital Outlay Budget category and,

WHEREFORE, the foregoing Resolution was put to a vote of the members of the Board of Trustees of the Village of Sherman by a motion from Trustee Watson and seconded by Trustee Sanders, on July 23rd, 2024, the result of which vote was as follows:

Colleen Meeder, Mayor	<u>Aye</u>
Ryan Sanders, Deputy Mayor	<u>Aye</u>
Dennis Watson, Trustee	<u>Aye</u>
Gary Emory, Trustee	<u>Aye</u>
Danielle Crane, Trustee	<u>Aye</u>

The foregoing resolution was thereupon declared duly adopted this 23rd day of July 2024.

THE ANNUAL FINANCIAL REPORT (AFR), previously known as the Annual Updated Document (AUD) is being prepared for an on-time submittal, due July 31, 2024.

RES 2024-07-23.3: RECORD TRANSFERS FOR CAPITAL PROJECTS & OPERATIONS

Motion to accept and record the end of year internal funds transfers for the following capital projects:

- To WWTP from Sewer Dept. in the amount of \$32,992.34
- To Water Project from Water Dept. in the amount of \$32,085.44
- To Equipment from the Streets Dept. in the amounts of \$3,381.78 & \$2,002.43
- To Stormwater from Water Dept. in the amount of \$50,000.00
- To EV Project from the Streets Dept. in the amount of \$30,577.80

And to accept the internal funds transfer for the following community development projects:

- To NYMS Project from the General Fund in the amount of \$2,256.29

And the previously approved transfer of funds between operating accounts for equipment expense:
To General Fund for Streets Dept from the Water Fund in the amount of \$32,000

Moved: Trustee Emory Seconded: Trustee Watson
Ayes: 5 Nays: 0 Carried

RES 2024-07-23.4: PART-TIME LABORER, AS NEEDED

Motion to approve the employment of Neil Miller to \$18.50 per hour as a Part-Time laborer in the Streets, Sewer or Water Departments, as needed.

Moved: Trustee Emory Seconded: Trustee Crane
Ayes: 5 Nays: 0 Carried

No Executive Session was necessary.

Motion to Adjourn at 7:14am.

Moved: Trustee Emory Seconded: Trustee Sanders
Ayes: 5 Nays: 0 Carried

Respectfully submitted
Jeanette Ramm
Clerk-Treasurer

Next Regular Meeting of the Board of Trustees Wednesday, August 14th, 2024, at 6pm