

VILLAGE OF SHERMAN

MINUTES OF THE REGULAR MEETING OF THE BOARD, & MEETING OF THE MUNICIPAL ZONING BOARD Wednesday, September 11, 2024 at 6:00pm

Mayor Meeder opened the meeting with the Pledge of Allegiance at 6:01pm. Board members Colleen Meeder, Gary Emory, Ryan Sanders, Dennis Watson, and Danielle Crane; Clerk-Treasurer Jeanette Ramm; and the press were in attendance.

RES 2024-09-11.1: MINUTES

Motion to accept the previous minutes of the Regular Meeting of the Village Board of Trustees held Wednesday, August 14, 2024.

Moved by Trustee Watson Seconded by Trustee Emory

Ayes: 5 Nays: 0 Carried

Motion to suspend the regular meeting and enter into the meeting of the Municipal Zoning Board.

Moved by Trustee Crane Seconded by Trustee Sanders

Ayes: 5 Nays: 0 Carried

MUNICIPAL ZONING BOARD MEETING:

Heather Ramsey is intending on reopening the Bed & Breakfast, on Osborne Street, previously known as the Plum Door Inn. It is permitted within the Residential District (R1) but requires a Special Use Permit. In response to a comment about Ms. Ramsey's previous unpermitted activity in the Village, it was noted that she has all her paperwork from the Health Department and if the Special Use Permit is granted our Enforcement Officer, Greg Gormley, will ensure the property meets all the requirements for the intended use.

RES 2024-09-11.2: SPECIAL USE PERMIT 107 OSBORNE ST BED & BREAKFAST

Motion to approve the Special Use Permit, in accordance with Zoning Law 1-2009 Sec 401 (R1) District C: Use by Special Use Permit, Sec 604 Bed & Breakfast, applied for by Heather Ramsey, at the residence located at 107 Osborne Street (SBL 328.14-1-4) within the R1 Residential District.

Moved by Trustee Sanders Seconded by Trustee Emory

Ayes: 5 Nays: 0 Carried

ZONING BOARD OF APPEALS

The next Zoning Board of Appeals (ZBA) meeting is scheduled for Thurs, Sept 19, 2024, at 6:30pm. This meeting will cover the special use permit for the temporary storage of millings on Osborne Street. The Planning Board recommended that Micah Meredith apply to the ZBA for a one-year special use permit.

Motion to close the Municipal Zoning Board Meeting and resume the regular meeting of the Board of Trustees.

Moved by Trustee Emory Seconded by Trustee Crane

Ayes: 5 Nays: 0 Carried

REGULAR BOARD MEETING:

DEPARTMENTAL REPORTS FROM CHIEF OPERATOR

SEWER & WATER

- The RAFA System is still an issue for wastewater, and potentially for the water system as well. Pump #2 seems to be the problem, which is being addressed.
- The Asset Management Program is continuing behind the scenes.

STREETS

- There is a lot of activity and work being done, especially along Main and Franklin Streets.

CAPITAL PROJECT UPDATES

STORMWATER

- It was discovered that the grate at the base of the tunnel in the athletic field is not connected to anything. This is being connected to the system as a first priority.
- There was a Stormwater Project meeting on site this morning to ensure everyone involved is on the same page, and things are running on schedule. There were challenges behind Franklin Street as they came up against gas lines. Going above these lines was too shallow and going below them were water lines, so the initial plan needs to be altered.
- We have a two-week window to open up Miller Street in order to place the new pipes and DI's across Miller Street and along the front of the bank up to Mama's Pizza. They are still finalizing the engineering details to cross Church Street and cross from the Deering property to the Old Ford Garage which will also need a larger DI to be installed.

SEWER

- We are wrapping up the loan/grant for equipment, but we are still waiting for the Planer (and serial number) so that USDA can come take photos and the project can be completed.

NYMS AWARD

- All project work is required to be completed by the end of the month, for all the paperwork and closing requirements to be done by November 1st. Most of the projects have been completed. Bone Creek is finishing up the paintwork on both their buildings, The Cris Loutzenhiser is considering adding a sign, and TUSK is working on the masonry behind their building, so we hope they can complete it in time to qualify for reimbursement through the project. Our grant administrator is Alma Brown, so any delays will need to go directly through her, not the Village.

EV CHARGING STATIONS

- Still waiting on EV Connect to make the corrections for the NYSDEC rebate.

COMMITTEE & AGENCY UPDATES

Solar Project – Ted Danes from Catalyze came to the site today, and the mayor, streets superintendent and Garrett Spitzer from the Planning Board joined him for a walk through the solar

field. Mr. Danes answered a lot of questions and the issue of the seed being planted was addressed. Solar Liberty didn't seed or maintain the area properly and now there are more weeds than grass. The entire field needs to be reseeded and the weeds, which are shading some of the solar panels causing low efficiency, need to be removed. Mayor Meeder mentioned how friendly the sheep were, and that we will need more sheep in the future. There should be 2 sheep per acre once the ground is seeded correctly.

Solar array #1 is running, and although the substation can accommodate the second array, they don't want to come online until they have completed some additional work this winter. National Grid's lead guy told us they are waiting for parts and supplies from other countries which they need to finish the upgrades to the substation. At this time, National Grid is restricting access to the station. National Grid expects solar array #2 to go online in March of 2025.

The Village is expecting a prorated portion of the Host Community Agreement any time now. The school has already received their portion, but the Village and Town portions are divided. The Village will receive the PILOT portion, which hasn't been initiated yet, less a certain amount since only one array is connected. National Grid is still working out the details, and they aren't required to give us any money until the interconnection is activated. This means we will only get a portion from solar array #1. Ultimately the village will receive roughly \$15,000 per year for the PILOT and HCA's for both arrays each year and the town will get roughly \$18,000 per year. The Host Community Agreement and PILOT increase by 2% each year. We will also get roughly \$42,000 for leasing the land, which all goes toward paying the WWTP's electricity bill.

Although we have a signed easement with National Grid to have their poles cross the Sewer and Water properties, the attorney now says Catalyze needs an easement. They are looking for titles and phase 1 environmental studies. We have done SEQRAS and other environmental studies specific to our water and sewer projects. Catalyze is working on their general phase 1 study. We may be entitled to a bit more money for them crossing our land, anything outside the original 32 acres.

Planning Board - met on Thursday, September 5, 2024, to hear the request by Micah Meredith for the Temporary Storage of Millings on Rt 76 near I-86; followed by the updates of current projects and the proposed application to the NY Forward program.

Steering Committee / Stakeholders Committee - met on Monday September 9, 2024, with Dan Theobald from Barton & Loguidice regarding the direction of the Village's NY Forward application.

Edmunds Park Committee – Doug Crane is working on the trenches for the lights, which will light up the volleyball courts and go all the way through to the trees along Hart Street. Service is being taken directly from the Village service at the public restrooms. He is laying the pipes so that later we can hook the trees and other services to electricity.

Preserve NY Grant – Debrief on 8/20 with the Preservation League of New York for the Yorker Museum - The Living History Museums are not listed on the National Register, therefore the application for assistance in preparation of a nomination to the National Register would not be applicable. The history behind the buildings' relocation to the Church Street site by the French Creek Yorkers and the presentation of the use of two of the buildings is inconsistent with their original use making it difficult for a grant award. This does not deter us from the preservation of

the local historic treasure. Clinton Brown and Janna Rudler are discussing the best way to promote the Living History Museums across New York State, including the French Creek Yorker Museum. The Village needs to encourage and promote the museum through programming, festivals, and media advertising. Historical Society member, Roberta Tenpas, wants us to apply for the 50% match grant which is being funded through the Chautauqua County bed tax. This grant has a maximum of \$20,000 which would require a \$10,000 match. All the buildings require work and maintenance, but at this time, the main focus for grant funding will be the Peter Ripley House.

A good suggestion to enhance Sherman's appeal, made by both Virginia King and Doug Crane, is to add camp sites with amenities, which would draw more visitors to the area. This will need further discussion and investigation.

Restore NY – Debrief on 8/28 with NYS ESD - For a Restore NY application to be competitive under their "POINT" system the match should be 40% or preferably 50% of the overall (eligible) project costs (*eventhough it offers a 10/90 grant*) and should have additional grant funding awarded or proof of application to other funding sources. Although the sensory gym project was denied, they did really like the project, and we learned a lot that can be used in the NYForward grant application.

Trails – Patrick Johnson visited from Florida and told Mayor Meeder that access from Bailey Hill to Alder Bottom Road, and through the State lands is all accessible. The missing piece between Bailey Hill and Sherman is primarily one property which is being dealt with through their attorney's office. Patrick also mentioned that the successful Gravel Grinder event, which had such good participation last year, has someone local who is going to oversee the event and ensure it continues.

Chamber of Commerce – Met today, Wednesday, September 11, at 9am, here in the Village Office, to finalize all the details and preparation for the Music Festival to be held on Saturday, September 14th. The next meeting will be on Wednesday, October 9, at 9am.

MAYOR

- JMA will be starting the Single Audit.
- Night at the Museum – Invitations have been emailed/posted to all residents and interested people for the event on Thursday, September 26th, at 6pm. This will give people a chance to walk through the buildings of this local treasure and experience our quaint living museum. It will also give people the opportunity to comment on all the current and proposed projects that the Village is working on. In the event of rain, we will move the event to the Stanley Hose Firehall.

PUBLIC PARTICIPATION

There was no public present.

FINANCIAL REPORTS FROM CLERK-TREASURER:

Community Bank Accounts:

General Checking Account: Balance (09/11/2024) is \$46,081.45 & book balance \$23,949.60

NYS Fund Bank Account: Balance (09/11/2024) is \$94,763.91 & book balance \$19,196.41

Sewer Project Bank Account: Balance (09/11/2024) is \$53,866.61 & book balance \$10.88

Bldg/Wtr Project Bank Acct: Balance (09/11/2024) is \$3.12

Parks Fund Account:	Balance (09/11/2024) is \$2,256.40 & book balance \$800.46
Stormwater Fund Account:	Balance (09/11/2024) is \$22,103.85 & book balance \$20,741.35
Climate Smart Account:	Balance (09/11/2024) is \$14,028.15
Debt Service Account:	Balance (09/11/2024) is \$47.64
Reserve Account:	Balance (09/11/2024) is \$32.90
<u>NYCLASS Account:</u>	Balance (09/11/2024) is \$588,237.77
Of which is:	General Funds \$184,738.70
	Capital Funds \$335,531.77
	<i>Contains Stormwater BAN proceeds and Water Proj. Balance</i>
	Debt Funds \$40,201.26
	Repair Reserve Funds \$27,766.04
CD Transfer:	N/A
Account Adjustments:	N/A
Receipts:	Total \$62,551.46

RES 2024-09-11.3: VOUCHER #4 2025

Motion to accept Voucher #4 for \$97,405.63 for August 2024, of which \$59,441.26 is from the NYS Special Fund, \$0 is from the Sewer Project Fund, \$0 is from the Water Project Fund, \$1,455.94 is from the Parks Fund, \$1,362.50 is from the Stormwater Project Fund, and \$0 is from the Climate Smart/Economic Development Fund.

Moved by Trustee Watson Seconded by Trustee Emory
Ayes: 5 Nays: 0 Carried

NEW BUSINESS:

RES 2024-09-11.4: ADVERTISING IN THE 2025 CHQ COUNTY TRAVEL GUIDE

Motion to approve advertising in the 2025 Chautauqua County Travel Guide not to exceed \$600, with the intent of promoting the Rosie Billquist trailhead to CR2T and the restrooms available.

Moved by Trustee Crane Seconded by Trustee Watson
Ayes: 5 Nays: 0 Carried

RES 2024-09-11.5: CONTRACT W/ ALL THESE WONDERS FOR NY FORWARD APPL.

Motion to approve and authorize the mayor to sign the agreement with All These Wonders for presentation and grant application assistance for the NY Forward program, not to exceed \$6,000.

Moved by Trustee Crane Seconded by Trustee Sanders
Ayes: 5 Nays: 0 Carried

RES 2024-09-11.6: \$5,000 B&L VDE AMENDMENT – CFA GRANT APPLICATIONS

Motion to approve the amendment of the Village Designated Engineering contract with Barton & Loguidice in the amount of \$5,000 for the grant application assistance for the Climate Smart Communities Stormwater (in particular), as well as the Smart Growth Zoning, followed by the Green Resiliency Grant for Main St Stormwater and Streetscape.

Moved by Trustee Watson Seconded by Trustee Crane
Ayes: 5 Nays: 0 Carried

RES 2024-09-11.7: SHERMAN AREA CHAMBER OF COMMERCE AGREEMENT

Motion to approve the agreement between the Village of Sherman and the Sherman Area Chamber of Commerce in collaboration on the community festivals, particularly the Annual Sherman Music

Festival held at Edmunds Park with surrounding businesses and properties between Hart Street and Franklin Street, along with the Annual Lighted Tractor Parade route down Main Street.

Moved by Trustee Crane Seconded by Trustee Sanders

Ayes: 5 Nays: 0 Carried

RES 2024-09-11.8: E SQUARE ENGINEERING

Motion to approve and authorize the mayor to accept the proposal of E Square Engineering for engineering and consulting services, as needed.

Moved by Trustee Watson Seconded by Trustee Emory

Ayes: 5 Nays: 0 Carried

RES 2024-09-11.9: 106 PARKING LOT DONATION

Motion to approve and authorize the mayor to accept the donation from Calimeri Properties, LLC of the rear portion of the parking lot located at 106 Church St, Sherman, SBL 328.10-1-36.1.

Moved by Trustee Emory Seconded by Trustee Watson

Ayes: 5 Nays: 0 Carried

Motion to move into Executive Session at 7:13p.m. to discuss legal and contractual issues, with no action to be taken following the executive session.

Moved by Trustee Emory Seconded by Trustee Crane

Ayes: 5 Nays: 0 Carried

Returned to the regular meeting at 8:28pm.

Motion to adjourn the meeting at 8:29pm.

Moved by Trustee Watson Seconded by Trustee Emory

Ayes: 5 Nays: 0 Carried

Respectfully submitted,

Jeanette Ramm

Clerk-Treasurer

Next Meeting: Regular Meeting October 9, 2024 at 6pm.